

Dear Faculty and Graduate Students of 451 College St,

I am writing to you as the Safety Officer of the building 451 College Street to convey the good news that as part of Yale's Phase 2 of reopening the campus, the building is accessible **as of now**. Faculty and PhD students can access the building after they have reviewed this e-mail together with its attached document and after they have completed the training requirement. You should have received a link with the training requirements in your inboxes. Your swipes should work now and give you access to the building.

I attach to this e-mail a Word document with the Safety Plan for the building, which takes effect today, July 24, 2020. Please read it closely. It has a general part at the beginning and a more specific second part. The second part spells out where the communal areas in the building are. The use of these communal areas will need to be scheduled ahead of time. An online calendar has been created to limit occupancy in these communal areas: <https://signup.com/go/WRADEx>

The communal areas are:

- the Computer Lab, room B-03 – a maximum of 4 occupants are permitted here,
- the 4th floor communal lounge – a maximum of 2 occupants are permitted here, preferable at opposite sides of the table there,
- the Comparative Literature copier space (for scanning only), room 102A
- the Religious Studies copier space (for scanning only), room 101

If you have not signed up to use space in the communal areas, we expect that you enter the building and go straight to your single-occupancy office, your mail box, or to one of the two available copy machines. At this time the copiers in the Religious Studies and the Comparative Literature office suites are available for scanning only. You are not allowed to make photocopies there. Please note that our staff has not returned to the building, so there is nobody who can perform maintenance, for instance.

Also, mail delivery has not yet resumed. Mail delivery to 451 College Street stopped some time in mid-March. USPS continued to deliver our mail to a central facility at Yale where we assume it still is. We expect to receive mail to our building soon. If you're expecting a letter from as early as mid-March, don't despair, it is most probably not lost. Once we receive our mail, we'll distribute it to mail-boxes in the building. We'll let you know when that happens.

Feel free to order your "Welcome back" PPE kits, which are described in the attached Safety Plan. They consist of such things as hand sanitizer and wipes. When ordering the PPE kit, you will be asked to enter the Net ID and Name of a Lead Administrator. Please enter Net ID: NB72, Name: Nicole Slabaugh. PPE kits can be delivered to you at

the building, a scheduled window of delivery will be setup when your order is confirmed. PPE kits can also be picked up at 344 Winchester Ave after placing an order. To find the pickup location, drive around building to the loading dock, have your Yale ID ready, use the buzzer to enter the building. Additional walk-up locations to pickup PPE kits will be announced soon.

I will hold a Zoom meeting on Monday, July 27, from 2pm to 2:30pm to address any questions and concerns about reopening. I hope that Martin Hägglund and Maurie Samuels will be able to join me on that occasion. Please use this link <https://yale.zoom.us/j/93700854744> or call 203-432-9666 (2-ZOOM if on-campus) or 646-568-7788 (Meeting ID: 937 0085 4744). International numbers available: <https://yale.zoom.us/j/93700854744>

Best wishes

Frank Griffel